

REMINDER CHECKLIST
FOR COMPLETING AN APPLICATION FOR A PROSPECTIVE
Kindergarten Student

Did you...?

- 1. Submit your completed parent application?
- 2. Submit payment for the nonrefundable registration fee?
 - a. \$50 January 1st through March 31st
 - b. \$100 April 1st through June 30th
 - c. \$200 July 1st and after
- 3. Submit completed Admissions Data form?
- 4. Submit a COPY of your child's birth certificate? (Child MUST be five by September 1st.)
- 5. Upon receipt of the above information, you will be contacted to schedule a Kindergarten Screening Test (approximately 20 minutes).
- 6. Submit your Pastor's Recommendation form to your pastor for completion?
 - a. Can be mailed to Laura Moreno's attention at Timothy Christian Schools.
 - b. Can be faxed (630) 833-9828, attention Laura Moreno.
 - c. Can be emailed as an attachment to moreno@timothychristian.com.
- 7. Pending receipt and review of this information, you will be contacted regarding the next step.
- 8. Any questions or need for further information please do not hesitate to contact us at (630) 833-4717 x300.