

# Camp TCS



*Summer 2011*

**Parent(s),**

**Summer is rapidly approaching! We are excited to offer Summer Camp for your children this year! It is the third year of the program, and we are looking forward to what this summer holds. We are planning fun activities and field trips for your child, and are excited to see how God will bless your children this summer. If you have any additional questions, comments, or concerns, you can reach me at: [Hoekman@timothychristian.com](mailto:Hoekman@timothychristian.com) or (630) 833-4717 ext 600.**

**In Christ,**

**Beth Hoekman**

## **Meet the Staff:**

**Beth Hoekman** graduated from Timothy in 2003. She went to Hope College in Holland, MI and got a degree in Sociology and Religion. After that, she went to Calvin Theological Seminary where she received her Master's Degree in Educational Ministry. She is the current After School Program Director at Timothy.

**Jenna Kuiper** is a graduate from Timothy Christian. She attends Calvin College, majoring in Art Education. She is very excited to come back and work with the kids this year!

**Emma Heyboer** just finished her first year at Trinity Christian College, majoring in Nursing. She worked at Summer Camp the last two years, and in the After School Program before that.

**Krista Lodewyk** just finished her senior year at Timothy Christian School. She participated in many different sports at Timothy. She has helped out in the summer camp the past two years.

# **Child Care**

## **Location**

The main classroom that we will be using is the mini gym. However, our room may change according to maintenance work that will need to be done during the summer. If we are in a different location, there will be a sign on the door informing you of the change.

## **Admission Policy**

The summer camp program is available to TCS students entering Kindergarten through completed 6<sup>th</sup> grade.

## **Attendance Policy**

Any day your child will not attend a scheduled session, please call and leave a message by 8:00 a.m. at (630) 833-4717 ext 600.

## **Illness and Medication Policy**

If your child becomes ill, he/she will be accompanied away from the group until picked up by a designated adult. Emergency situations and administration of medicine will follow TCS guidelines.

## **Open Door Policy**

Parents are invited to visit the program at any time.

## **Emergencies**

If you have an emergency and need to reach the director directly, please call her cell phone at (630) 885-8760. Additionally, if there is an emergency at school, we will call you at the first number listed on your contact sheets. If you would prefer us to call a different number, please let us know.

## **Fees**

There is a \$50 per family non-refundable registration fee to reserve your spot in summer camp. This fee will be applied toward your first month payment. This payment needs to be made by May 1.

Camp fees are \$150/week for regular care 9:00 a.m to 3:00 p.m. Morning extended care (7:00-9:00 a.m.) is \$5/hr or \$40/week, and afternoon extended care (3:00-6:00 p.m.) is \$5/hr or \$60/week.

Payments are due the 15<sup>th</sup> of the month previous to the month your child will attend summer camp.

June payments are due May 15<sup>th</sup> (includes June 6-10, 13-17, 20-24, and June 27-July 1).

July payments are due June 15<sup>th</sup> (includes July 5-8, 11-15, 18-22, 25-29).

August payments are due July 15<sup>th</sup> (includes August 1-5, 8-12, 15-19).

If you have not paid by the Wednesday before the new monthly camp session begins, your child will not be able to attend camp the following week until the balance is paid in full.

There are no discounts or refunds for short months, sickness, vacations, or days off unless there is a school emergency. Checks should be made payable to "Timothy Christian School." Any account that has a check returned as NSF will have a \$25 penalty charged to the account.

\*Any family that has more than one child enrolled in the summer program will receive a 10% discount.

Your payment includes all field trips, and two snacks throughout the day at camp.

## **Late Fees**

There is a \$1 per minute charge, starting 10 minutes after your child's scheduled pick-up time (6pm). If a child is picked up after 6:10pm, you will be billed for the additional time your child is here. If you will be late, please call (630) 885-8760.

## **Drop-off/ Pick-up**

Please come to door 12 (between the 2<sup>nd</sup>/3<sup>rd</sup> grade wing and the middle school) when you drop off or pick up your child.

## **Field Trips**

Weekly field trips are planned that tie in with each unit. A list of all fieldtrips will go home which will include locations and times of all fieldtrips. The field trips will take place during the regular day camp hours (9-3). TCS buses or vans will transport the children safely to and from the event. The cost of the each field trip is included in the weekly fee. A permission slip for all field trips will need to be filled out during the first week of summer camp.

## **Lunch/Snacks**

Please send a nutritious lunch in an insulated lunch box. We recommend that an ice pack be added to the lunch on hot days. Refrigerator space is limited. We will have a snack at 10:30 a.m. which will be provided by the school. There will also be another snack provided at 3:00 p.m. for the students who attend extended care. On field trip days, please provide your child with a sack lunch.

## **Physical Activity**

There will be an opportunity for outdoor play or gym activities each day.

## **Sign In/Out Sheets**

Attendance sheets are provided each week in the classrooms. When your child is dropped off and picked up, please make sure to sign both your initials and the time.

## **First Aid**

First aid kits are provided in each classroom. When a child becomes sick or is injured at school, the staff will administer first aid. If the condition warrants, a parent will be called to come for the child. He/she will be accompanied away from the group until picked up by a designated adult. In extreme cases, the director or a staff member will see that a child is taken to the hospital by ambulance.

## **Toys and Cell Phones**

Students should not come to school with a cell phone or any toys or video games from home. Guns, play weapons, and violent toys are prohibited.

## **Discipline**

*“Camp TCS” is being offered as a service to families of children who attend Timothy Christian School. Continuous disruptive or inappropriate behavior by a few, takes away from the group fun, and will not be tolerated. Parents will be notified of behavior problems by phone or written correspondence. After two parent contacts, the third contact will be a notification of dismissal. The fee for the week of dismissal will not be refunded.*

## **Other Rules**

1. We spend a lot of time outside, so please make sure to send sunscreen with your child.
2. Please ensure that your child brings along a pair of gym shoes for playing on the playground.
3. We will have DEAR (Drop Everything And Read) time every day for about 45 minutes. Please send a book along with your child as our classroom library is limited.
4. You may have your child signed up for other camps that Timothy offers during the summer (sports camps, etc.). On Field Trip days you may choose to have them attend the field trip, or you must make arrangements for your child to be picked up after their camp is dismissed.

## Camp Schedules

### ***Daily Schedule (non-Field Trip days):***

7:00-9:30 Free Time  
9:30-9:45 Devotions  
9:45-10:15 Activity (Art projects, science projects, cooking activities, games, etc)  
10:15-10:45 Snack  
10:45-11:15 Recess  
11:15-12:00 Math Activity  
12:00-12:30 Lunch  
12:30-1:15 Recess  
1:15-1:45 Activity  
1:45-2:30 DEAR (Drop Everything And Read)  
2:30-3:00 Activity  
3:00-3:30 Snack  
3:30-6:00 Free Time

### ***Weekly Schedule:***

<b>Dates</b>	<b>Theme</b>	<b>Field Trip</b>
June 6-10	Olympics	Holes & Knolls Mini Golf, Glen Ellyn
June 13-17	On The Outback	Brookfield Zoo, Brookfield
June 20-24	Around the World	Enchanted Castle, Lombard
June 27-July 1	Crazy Week	Extreme Trampolines, Carol Stream
July 5-8	Holiday Week	Ogden 6 Theatre, Naperville
July 11-15	Down on the Farm	Blackberry Farm, Aurora
July 18-22	Board Games	Fox Bowl, Wheaton
July 25-29	Sports	Schaumburg Flyers Baseball Game
August 1-5	Time Travel	Airtastic, Aurora
August 8-12	Luau	Splash Pad, Glen Ellyn Park District
August 15-19	Mystery Week	Laser Quest, Downers Grove